

May 3, 2022

To,

BSE Limited

Listing Dept. / Dept. of Corporate Services,

Phiroze Jeejeebhoy Towers,

Dalal Street,

Mumbai - 400 001.

Security Code: 500101 Security ID: ARVIND To.

National Stock Exchange of India Limited Listing Dept., Exchange Plaza, 5<sup>th</sup> Floor, Plot No. C/1, G. Block, Bandra-Kurla Complex, Bandra (E), Mumbai - 400 051.

Symbol: ARVIND

Dear Sir/Madam,

Sub: Communication to the Shareholders with regard to furnishing of PAN, KYC details and Nomination by holders of physical securities

Pursuant to SEBI Circular No. SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2021/655 dated November 3, 2021, the enclosed communication is being sent to the Shareholders of the Company, holding shares in physical form, at their addresses registered in the Register of Members of the Company.

The specimen of the communication is appended for your records and the same will be uploaded on the website of the Company.

This is for your reference and records.

Thanking you,

Yours faithfully, For Arvind Limited

R.V. Bhimani Company Secretary

Encl.: As above





Link Intime India Pvt. Ltd CIN: U67190MH1999PTC118368 C -101, 247 Park, L.B.S.Marg, Vikhroli (West), Mumbai - 400083 Tel: 079-26465186 Email:kyc@linkintime.co.in

Website:https://www.linkintime.co.in

Dear Investor,

Subject: -Request for Updating the KYC details as per SEBI Circular No.SEBI/HO/MIRSD/MIRSD RTAMB/P/CIR/2021/655 dated 3rd Nov 2021.

We refer to the above circular issued by SEBI that mandates all the listed companies to record the PAN, Address with PIN code, Email address, Mobile Number, Bank Account details, Specimen Signature and Nomination by holders of physical securities. This is applicable for all the security holders in physical mode.

The salient features and requirements of the circular are as follows:

A) Non – updation of KYC - Folios: wherein any ONE of the cited details/documents, (i.e PAN, Address with PIN code, Email address, Mobile Number, Bank Account details, Specimen Signature and Nomination) are not available on or after April 01, 2023, shall be frozen as per SEBI circular.

#### Notes:

- 1) The securities in the frozen folios shall be:
  - Eligible to lodge any grievance or avail service request from the RTA only after furnishing the complete documents / details as aforesald.
  - Eligible for any payment including dividend, interest or redemption payment only through electronic mode upon complying with the above stated requirements.
- 2) a) The relevant formats for Nomination and Updation of KYC details viz; Forms ISR-1, ISR-2, ISR-3, SH-13, SH-14 and SEBI circular are available on our website as mentioned below;
  - https://www.linkintime.co.in -> Resources-> Downloads-> General-> Formats for KYC.
  - b) Original cancelled cheque leaf bearing the name of the first holder failing which first security holder is required to submit copy of bank passbook / statement attested by the bank which is mandatory for registering the new bank details.
- B) Mandatory Linkage of PAN with Aadhaar As per the Central Board of Direct Taxes (CBDT) it is mandatory to link PAN with Aadhaar number by March 31,2022. Security holders who are yet to link the PAN with Aadhaar number are requested to get the same done before March 31, 2022. Post March 31, 2022 or any other date as may be specified by the CBDT, RTAs shall accept only valid PANs and the ones which are linked to the Aadhaar number. The folios in which PAN is / are not valid as on the notified cut-off date of March, 31, 2022 or any other date as may be specified by the CBDT, shall also be frozen.

Note: - Security holders from Sikkim can provide self-attested copy of Aadhaar Card/Voter's Card/Driving License/Passport or any other identity proof as Issued by the Govt.

In view of the above, we request you to submit the KYC Form printed on the reverse of this letter, duly completed along with Investor Service Request Form ISR-1 and the required supporting documents as stated in Form ISR-1 at the earliest.

You may use any ONE of the following modes for submission:

- 1. In Person Verification (IPV): by producing the originals to the authorised person of the RTA, who will retain copy(ies) of the document(s).
- 2. In hard copy: by furnishing self-attested photocopy(ies) of the relevant document, with date.
- 3. With e-sign:

  - (b) Investors can also upload KYC documents with e-sign on our website <a href="https://www.linkintime.co.in">https://www.linkintime.co.in</a> Investor Services → KYC Compliance.

E-Sign is an integrated service which facilitates issuing a Digital Signature Certificate and performing signing of requested data by e-sign user. You may approach any of the empanelled e-sign service providers available on <a href="https://cca.gov.in/">https://cca.gov.in/</a> for the purpose of obtaining e-sign.

Yours faithfully,

For Link Intime India Pvt. Ltd Investor Relation Cell (IRC)

This is a computer generated letter and hence no signature required. If you have already submitted the documents for updating KYC or have dematerialised your physical securities, please do not submit the documents again.

## **KYC REQUEST FORM**

To Link Intime India Private Limited C-101, 247 Park, L.B.S.Marg, Vikhroli (West), Mumbai - 400083. Unit: Arvind Limited Ca Sta							: / / : 363598 : 9 : PL : RI : <b>P3089-8Y885</b>		
Dear Sir/Madam,									
I/We, refer to the current	status of t	he above-mentione	d folio	as provide	d by you in the fo	llowing table:			
Name of the Security h	PAN (A)		ecimen nature (B)	Email ID (C)	Mobile No.	Nominee Details (E)			
JAYENDRABHAI PATEL		Required	Reg	gistered	Required	Required	Required		
Bank Details:									
Name of the Bank									
Bank Account Number	Required								
IFSC			MICE	No					
I/We are forwarding herewith Investor Service Request Form ISR-1 along with the required supporting KYC documents fo updation.  Signature(s):									
First Holder Joint Holder -1				Joint Hold	ler -2	Joint Holde	Joint Holder -3		
JAYENDRABHAI PATEL									
Postal No : 11377 Serial No: P3089-8Y885									

Mr/Mrs JAYENDRABHAI PATEL 12,MANISH SOC., MIRA-AMBICA ROAD, NARANPURA,

AHMEDABAD

City - AHMEDABAD PIN - 380013

Unit Name : Arvind Limited

Print Date: 20-04-2022

## Form ISR - 1

(-SEBI circular No. SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2021/655 dated November 03, 2021 on Common and Simplified Norms for processing investor's service request by RTAs and norms for furnishing PAN, KYC details and Nomination)

## REQUEST FOR REGISTERING PAN, KYC DETAILS OR CHANGES / UPDATION THEREOF

[For Securities (Shares / Debentures / Bonds, etc.) of listed companies held in physical form]

A. I / We, request you to	Register	/ Change / Update the following	j (Tick ✔	relevant box)	Date	: / /
□ PAN		☐ Signature		☐ Mobile Numbe	er	
□ Bank details		☐ Registered Address		☐ E-mail address	S	
B. Security and KYC De	tails [ to l	pe filled in by the First Holder ]				
Name of the Issuer Con	npany			Folio N	o(s)	
Face value of Securities	5			Number of Secu	rities	
Distinctive number of		From		Т	o	
Securities (Optional)						
E-mail Address						
Mobile Number						
C. I/We are submitting d	locument	s as per Table below (tick√as re	levant, r	efer to the instructions):		
Name(s) of the Security I	holder(s)			PAN		PAN Linked to Aadhaar -Y/N Tick any one [√] *
1.						Yes / No
2.						Yes / No
3.					Yes / No	
4.						Yes / No
	-	ed to Aadhaar by March 31, 2022, or adhaar check on this link: https://www.inc	cometax.go	ov.in/iec/foportal		
Name of the Bank & Branch				IFSC		
Bank A/c No.	nk A/c No. Tick any one [√]- Acct type ☐ Savings ☐Curre					
		ring the name of the first holder is ma for registering the Bank Account details.	ndatory, fa	ailing which first security ho	older shall	submit copy of bank
Demat Account Numbe	r	16 digit DP/CL [				]
Also provide Client Master	r List (CM	L) of your Demat Account, provid	ed by the	e Depository Participan	t.	
space is required) in which I /	we are the	RTA) to update the above PAN and K holder(s).  uments enclosed are true and correct.	YC details			rate Annexure if extra hat is not applicable ]
First Holder		Joint Holder - 1	,	Joint Holder - 2	Jo	oint Holder - 3
Signature						
Name						
Address						

Note: If the address mentioned above differs from the address registered with the Company, you are requested to record the new address by submitting the documents as specified in point (3) overleaf.

PIN

No.	✓	Document/Information/Details	Instruction/Remark
1		PAN of (all) the (joint) holder(s)	PAN copies of all the holder(s) duly self-attested with date to be enclosed.  PAN shall be valid only if it is linked to Aadhaar by March 31, 2022, or any date as may be specified by the CBDT. For Exemptions / Clarifications on PAN, please refer to Objection Memo as specified in SEBI circular.
2		Demat Account Number	Provide Client Master List (CML) of your Demat Account, provided by the Depository Participant.
3		Proof of Address of the first Holder	Provide self attested copy of any ONE of the documents, issued by a Govt. Authority, only if there is change in the address;  Client Master List (CML) of your Demat Account, provided by the Depository Participant.  Valid Passport/ Registered Lease or Sale Agreement of Residence/ Driving License/Flat Maintenance Bill*  Utility bills like Telephone Bill (only land line), Electricity bill or Gas bill - Not more than 3 months old.  Identity card (with Photo) / document with address, issued by Central/State Government and its Departments, Statutory / Regulatory Authorities, Public Sector Undertakings, Scheduled Commercial Banks, Public Financial Institutions.  For FII / sub account, Power of Attorney given by FII / subaccount to the Custodians (which are duly notarized and / or apostilled or consularised) that gives the registered address should be taken.  The proof of address in the name of the spouse*  * Kindly provide additional self-attested copy of Identity Proof of the holder/claimant.
4		Bank details	Provide the latest copy of the bank statement with details of bank name, branch, account number and IFSC or Original cancelled cheque leaf bearing the name of first holder. Alternatively, Bank details available in the CML as enclosed will be updated in the folio.
5		E-mail address	As mentioned on Form ISR-1, alternatively the E-mail address available in the CML as enclosed will be updated in the folio.
6		Mobile	As mentioned on Form ISR-1, alternatively the mobile number available in the CML as enclosed will be updated in the folio.
7		Specimen Signature	Provide banker's attestation of the signature of the holder(s) as per Form ISR – 2 and Original cancelled cheque leaf bearing the name of the first holder.
8		Nomination	Submit Form(s) as per any ONE of the following options.  SH-13 For First Time Nomination  SH-14 For Cancellation or Variation in Nomination  SH-14 and ISR-3 For Cancellation of Nomination and to "Opt-Out"  ISR-3 To "OPT-Out" of Nomination or if No-Nomination is required

Note: All the above forms are also available on our website..

# Form ISR - 2

(SEBI circular No. SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2021/655 dated November 03,2021)

## Confirmation of Signature of Securities Holder by the Banker

1. Bank Name and Branch						
Bank contact details						
Postal Address						
Mobile/Tel number						
E-mail address						
3. Bank Account number	attach original cancelled cheque leaf					
4. Account opening date						
5. Account holder's PAN	Account Holder's Name					
i)	i)					
ii)	ii)					
iii)	iii)					
iv)	iv)					
6. Latest photograph of the acc	ount holder(s)					
i)- Holder Photo ii)-	Holder Photo iii)- Holder Photo iv)- Holder Photo					
7. Account holder(s) details as	per Bank Records					
a) Address						
b) Mobile/Tel number						
c) Email address						
d) Signature(s) of the Holder(	s) <u>!</u>					
i) 🙇						
ii) <u></u>						
iii) 🛎						
iv) 🙇	Bank Manager's Signature and Bank Seal					
(To be Mandatorily Filled by the	e Bank Official)					
Place:	Name of the Bank Manager :					
Date:	Employee Code :					
Mobile / Tel no:	Email_id:					

# Form ISR - 3

## **Declaration Form for Opting-out of Nomination** by Holders of Physical Securities in Listed Companies

(SEBI circular No. SEBI/HO/MIRSD/MIRSD\_RTAMB/P/CIR/2021/655 dated November 03, 2021)

То,	(SEBI CII CUI AI I NO	. SEBITIOTIMINSD/MINSD_KT	ANIBITY CITY 2021/055 dated I	10vember 03, 202	Date: / /			
Name of the Company	· :							
Address of the Compa	ny :							
PARTICULARS OF THE	SECURITIES (in resp	pect of which nomination	on is being opted out)					
					Distinctive No(s)			
Nature of Securities	Folio No.	No. of Securities *	Certificate No.		( From – To )			
Tick ✓ as relevant								
Equity / Debentures								
Equity / Descritares								
I / Wo the helder/s	) of the cocuritie	os particulars of whi	ich are given herein:	ahovo do a	ot wish to nominate any			
•	•	•	of such securities in t		•			
-		• •			are aware that in case of equisite documents /			
details, including, \	Will or documen	ts issued by the Cou	irt like Decree or Su	ccession Cer	tificate or Letter of			
Administration / Pr			nt as may be prescri	bed by the c	competent authority, for			
claiming my / our c	noresala securit	103.						
Signature(s) as per Spo	ecimen recorded w	ith the Company.						
First Hol	der	Joint Holder -1	Joint Ho	lder -2	Joint Holder -3			
Signature								
Sign:								
ol ol								
Name								
		l	I					
Witness Details: Name of Witness								
- Nume of Francis				Signature				
Address of Witness			·					
Addiess of withess			Pin:	Date				

<sup>\*</sup> Use of ISR-3 (ie to Opt-Out of Nomination OR if "No\_Nomination" is required by the investor) will be applied for the entire securities against the said Folio.

## Form No. SH-13

#### **Nomination Form**

# Pursuant to section 72 of the Companies Act, 2013 and rule 19(1) of the Companies (Share Capital and Debentures) Rules 2014] Date: / /

To, Name of the Company	1	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~										
Address of the Compa	ny:											
following persons in w	hom shall vest, all th	ulars of which are given ne rights in respect of s	uch securiti	es in the ever			by nom	inate t	the			
(1) PARTICULARS OF T	HE SECURITIES (in re	espect of which nomina	ation is bein	ig made) :								
<b>Nature of Securities</b>	Folio No.	No. of Securities*	Certific	ate No.	Distinctive No(s) ( From – To )							
Tick ✓ as relevant					(110111 210)							
Equity / Debs/ Bonds												
(2) PARTICULARS OF N	 NOMINEE/S — [Use p	hotocoples of this blank no	mination form	n in case of addit	<u> </u> donal Multiple Nomir	nations in th	e same fo	olio ]				
Name of Nominee	5											
Address of Nominee					Date of Birth	£ .			}			
Father's/Mother's/ Spouse's name					Occupation							
Relationship with the security holder			Nationality	ionality								
E-mail_id				Mobile No								
(3) IN CASE NOMINEE	IS A MINOR —				Į.							
Name of Guardian					Date of Birth	{ -	•	211	}			
Address of Guardian					Date of attaining majority	{ ·		=	}			
Signature(s) as per Specime	n recorded with the Com	pany.			- 100 Careto		2810	No.				
First Hold	er	Joint Holde	r-1	Joint	Holder -2	Joi	nt Hold	ler -3				
Signature												
Na Pa												
Witness Details:												
Name of Witness				Value Value								
	5			Sig	nature							
Address of Witness			Di	50								
			Pin:		Date							
* Na-la-Van   La	red for entire helding in	the folio. In sees of more th		oo the mile -b-	uld be fumlehed a	anarata fe	to be su	ad for -				

<sup>\*</sup> Nomination will be registered for entire holding in the folio. In case of more than one nominee, the ratio should be furnished & separate form to be filled for each nominee.

#### Form SH-13 - INSTRUCTIONS

[Please follow the instructions given below very carefully while filling in your Nomination request.]

- 1. Nomination can be made only by individuals applying/holding securities on their own behalf, singly or jointly. Non-individuals including Society, Trust, Body Corporate, Partnership Firm, Karta of Hindu Undivided Family, holder of Power of Attorney cannot nominate. The nomination will be registered only when it is complete in all respects including the signature of (a) all registered holder(s) (as per specimen lodged with the Company) /RTA and (b) the complete details of the nominee and witness being furnished.
- **2.** A minor can be nominated by a holder(s) of securities and in that event the name and address of the Guardian shall be furnished by the holder(s).
- **3.** The nominee shall not be a trust, society, body corporate, partnership firm, Karta of Hindu Undivided Family, or a power of attorney holder. A Non-Resident Indian can be a nominee on re-patriable basis provided RBI approval granted to the nominee is registered with the Company / RTA.
- 4. In case you have multiple folios, then you may take a photocopy of this Form.
- 5. Nomination request would be considered for securities held in physical form only.
- 6. The nomination will be valid, if the registration of Nomination is done before the demise of the holder.
- **7.** The nomination stands rescinded whenever the securities in the given folio are transposed /transmitted/ amalgamated, in such a scenario a new Nomination Form will have to be filled by the security holder(s).
- **8.** The Holder(s) can override (delete or change) an earlier nomination by executing a fresh Nomination Form SH-14 for which a fresh registration number will be allotted. The earlier nomination will automatically stand cancelled.
- **9.** In case the holder(s) desires to nominate more than one person as nominee, the ratio shall be mentioned and separate form to be filled for each nominee.
- 10. Nomination registration number will be allotted upon successful registration.
- 11. The Company / RTA will entertain claims of registered nominees only.
- 12. The Nominee will be entitled to all the rights in the securities upon demise of all holders in the folio.
- **13.** Kindly note that the nomination being a legal document the same should be dated by the security holder. Furthermore, the date of execution on the Nomination Form should match with the date of witness, witnessing the document.
- For Office Use Only
- Nomination Registration Number
- Date of Registration
- Checked and Signature of Employee:

#### Form No. SH-14

## **Cancellation or Variation of Nomination**

[Pursuant to sub-section (3) of section 72 of the Companies Act, 2013 and rule 19(9) of the Companies (Share Capital and Debentures) Rules 2014]

To,		•	·	•	-		Date:		/	/	
Name of the Com	pany	:									
Address of the Co	mpa	-									
		ne nomination(s) ma	ade by me/us in favou (name and ad	r ofdress of the							
respect of the bel	low r	nentioned securities	g person in place s in whom shall vest a espect of which nomir	of Il rights in re	espect of such	securities in					
Nature of Securi		Folio No.	No. of Securities*		cate No.	Distinctive No(s) ( From – To )					
Tick <b>√</b> as releva	nt										
Equity / Debs/ Bonds											
(2) PARTICULARS	OF	HE NEW NOMINEE	/S — [Use photocopies of	this Form-SH-1	L4 in case of add	itional Multiple I	New Non	ninati	ions in t	he same	folio ]
Name of Nomine	ee										
Address of Nominee						Date of Birt	th {		-	-	}
Father's/Mother's/ Spouse's name						Occupation					
Relationship with					Nationality						
the security hold	der					racionancy					
E-mail_id						Mobile No					
	NOM	IINEE IS A MINOR –	_			1	1				
Name of Guardian						Date of Birt	h {		-	-	}
Address of Guardian						Date of attaini majority	ng {		-	-	}
Signature(s) as per Sp	ecime	n recorded with the Con	npany.		I						
First	Holo	ler	Joint Holde	er -1	Joint	Joint Holder -2			oint H	lolder -	3
<u>Signature</u>											
Name											
Witness Details:					_						
Name of Witnes	s										
Address of					Sig	nature					
Witness				 	Date						

<sup>\*</sup> New Nomination will be registered for entire holding in the folio. In case of more than one new-nominee, the ratio should be furnished & separate form to be filled for each of the new-nominee.

#### Form SH-14 - INSTRUCTIONS

[Please follow the instructions given below very carefully while filling in your request for Cancellation/Variation in Nomination registered.]

Upon successful execution of SH-14, the earlier Nomination shall stand cancelled.

- 1. The New-Nomination can be made only by individuals applying/holding securities on their own behalf singly or jointly. Non-individuals including Society, Trust, Body Corporate, Partnership Firm, Karta of Hindu Undivided Family, holder of Power of Attorney cannot nominate. The new nomination will be registered only when it is complete in all respects including the signature of (a) all registered holders (as per specimen lodged with the Company / RTA ) and (b) the complete details of the new nominee and witness being furnished.
- **2.** A minor can be nominated as a new nominee by holder(s) of securities and in that event the name and address of the Guardian shall be furnished by the holder(s).
- **3.** The new nominee shall not be a trust, society, body corporate, partnership firm, Karta of Hindu Undivided Family, or a power of attorney holder. A Non-Resident Indian can be a new nominee on re-patriable basis provided RBI approval granted to the new nominee is registered with the Company.
- **4.** In case you have many folios, then you may take a photocopy of this form.
- **5.** Request for Change/Cancellation in Nomination in Form SH-14 will be considered for securities held in physical form only.
- **6.** The new nomination will be valid, if the registration of Nomination is done before the demise of all the holders in the folio.
- **7.** The nomination stands rescinded whenever the securities in the given folio are transposed /transmitted/ amalgamated, in such a scenario a new Nomination Form will have to be filled by the security holder(s).
- **8.** In case the holder(s) desires to nominate more than one person as nominee, the ratio shall be mentioned and separate form to be filled for each nominee.
- 9. Fresh Nomination registration number will be allotted upon successful registration.
- **10.** The Company / RTA will entertain claims of registered nominees only.
- 11. The new nominee will be entitled to all the rights in the securities upon demise of all holders in the folio.
- 12. In case the nomination already registered is being cancelled by submission of SH-14 and a fresh nomination is not being registered, the security holder(s) is/are mandatorily required to submit Form ISR-3 to 'Opt Out' of Nomination.
- **13.** Kindly note that the nomination being a legal document the same should be dated by the security holder. Furthermore, the date of execution on the Nomination Form should match with the date of witness, witnessing the document.

FOR OFFICE USE ONLY :

Nomination Registration Number :

Date of Registration :

Checked and Signature of Employee :